

# TEXAS DEPARTMENT OF PUBLIC SAFETY

5805 N LAMAR BLVD • BOX 4087 • AUSTIN, TEXAS 78773-0001

512/424-2000

[www.dps.texas.gov](http://www.dps.texas.gov)



STEVEN C. McCRAW  
DIRECTOR  
DAVID G. BAKER  
CHERYL MacBRIDE  
DEPUTY DIRECTORS



COMMISSION  
ALLAN B. POLUNSKY, CHAIR  
ADA BROWN  
JOHN STEEN  
CARIN MARCY BARTH  
A. CYNTHIA LEON

December 21, 2011

Marshal Bennett  
County Judge  
Post Office Box 306  
Roby, Texas 79543

Dear Judge Bennett:

The purpose of this correspondence is to initiate communication between the Department of Public Safety (DPS) and Fisher County for the possibility of entering into a partnership for the county to support a scheduled driver license office. The scheduled driver license office will follow the current Roby mobile office work schedule of limited hours.

The outdated driver license equipment currently used in the Roby mobile office is at risk of failure. DPS now has advanced technology and new equipment needed to replace the outdated equipment. This new equipment will remain in the scheduled office at all times.

In order to retain a driver license office, DPS requests certain requirements for the county to meet. All requirements for this partnership are listed in the attached Interlocal Cooperation Contract. Also attached is the recommended layout of office space that is optimized for Americans with Disabilities Act compliance.

By signing the Interlocal Cooperation Contract, Fisher County agrees to provide the necessary items to allow DPS to provide driver license services. If Fisher County does agree to enter into a partnership with DPS to support a scheduled driver license office, please return the signed contract by close of business on January 31, 2012.

If you have any questions, please contact Lori Melcher by phone at 512- 424-5370 or by email at [lori.melcher@dps.texas.gov](mailto:lori.melcher@dps.texas.gov).

Sincerely,

Steven C. McCraw

Cc: DLD Regional Manager  
Regional Commander  
DLD Assistant Director  
Public Affairs and Policy

Attachments

EQUAL OPPORTUNITY EMPLOYER  
COURTESY • SERVICE • PROTECTION

2:13-cv-193  
09/02/2014

DEF2040

exhibitsticker.com

TEX0669165